# Minutes of CMAC Board Meeting 6:00pm 06/01/15

# Held at Yankee Grill, Renton

## Present:

Alan Lauba

Brian Dennehy

Brian Janssen

Dale Koetke

Dave Derwin

David Thomson

Hilary Ohara

John Ellis

KC Holm

Louis Lafreniere

Paul Stamnes

Peter O'Kane

Rob Wright

Tom Honeybone

# Approval of minutes

**Motion** to Approve Minutes of April 20th Meeting: Proposed by Brian Janssen & Seconded by Hillary Ohara, Approved Unanimously

# Reporting / Action Items

## Program Director’s Report – Alan Lauba (written report circulated to board)

Golden Rose went well

Summer Camps

* 37 athletes registered - plan to recruit 5 more athletes to cover costs of additional coach

Athlete Evaluations

* should all be out, except for Brice who is still working on them

Physical training plan – Scott will be sending out training plans

* **Action: Alan Lauba by 6/30** to ask Scott to copy Board on the mail he sends out

Not planning to buy any new video gear over the summer.

* Experimenting with video on Gold Hills over the summer.
* Nick Wurden & Dave Ohara helping Alan.

Evan Weiss keen to work with CMAC next season.

* Not aware of any red flags to him joining CMAC.

2015/16 Races

* Complexity added because there's now plan to have U14 Regional Championships - Expect 5 Boys / 5 Girls to be invited
* Plan to bid on U16 qualifier + normal race schedule
* Cherry Tree Charge could be run as 2 day race later in the season if we wanted to bid on U16 qualifier when we normally run Cherry Tree Charge.

Budget

* Need it in place by end of June and aim to approve at July 20th meeting.

2015/16 Program Planning

* Potential to run Thursday night @ Crystal instead of Summit as fallback to possibility of poor snow @ Summit
* **Action: Alan Lauba by 6/30** to discuss with Fred and jointly raise with John Kircher, propose plan at next meeting.
* **Action: Dale Koetke by 6/30** to confirm geographic split of where athletes live to determine whether a Thursday night at Crystal program would be viable.
* General support for a Friday session.
* Discussion of viability of a 1 day U14 program –
  + Concern that growth opportunities for athletes in full program could be impacted by athletes doing 1 day program – coach has to spend disproportionate time with 1 day athletes helping them keep up
  + Concern that we lose athletes by only offering full program
  + **Action: Alan Lauba by 7/20** to bring proposal to next meeting.

## Program Administrator’s Report – Dale Koetke (written report circulated to board)

Switch to new bank has eliminated significant credit card transaction fees

Filling key positions for next season

* Volunteer Coordinator – **Action: Fred Wurden by 7/20** to contact April and confirm she will continue
* Bookkeeper – Lynne Bielaski has confirmed she will stay on
* On mountain element of Race Admin -
  + Joe Orford handling volunteer packets
  + Molly open to Race Secretary role
  + Eric Schoening – **Action: Louis Lafreniere by 7/20** to contact Fred & jointly connect with Eric to confirm
  + Louis Lafreniere open to continuing off mountain work

Invoice families for missing volunteer hours

* in progress

Discussion of reducing Prep Volunteer requirement to 1 day from 2 (was dialed to 2 for last year's Buddy Werner) – Plan to take a decision when we have confirmed race schedule

Dates for next meetings -

* Agree to skip the June meeting, next meeting is July 20th
* **Action: Dale Koetke by 6/5** to reserve Yankee Grill and send invites for the coming year’s board meetings

## Workgroup report outs

At May’s Board Retreat, Fred articulated requirement for each working group to identify one metric that would define success for that workgroup. The goal is that the metric would be tracked over the course of the season with a report on progress at the CMAC Banquet in May.

### *Operations – BrianD*

**Status**: No Update

**What's Next?** No Update

### *Talent & Development (Kelly not present)*

**Status**: No Update

**What's next?** No Update

### *Facilities*

**Status**: Deal to install Snow Making on Gold Hills on hold as Crystal have not been able to secure their financing

**What's next?** No Update

### *Financing & Fundraising* – Peter/Brian J. /PaulS

**Status:** Budget on track

**What’s next?** Agree mid-week refund plan, Hire Development Lead

Budget - Need it in place by end of June and aim to approve at July 20th meeting.

* **Action: Paul Stamnes by 6/30**

Gift Acknowledgements

* CMAC needs to send out Gift Receipt acknowledgements for Give Big
* **Action**: **Brian Janssen** to contact Lynne to get the letters out by 7/20

Development Lead role

* Laura Derwin is potentially interested in the role
* **Action: Peter O’Kane by 6/30** to have Executive Committee + BrianJ identify compensation package & job description & plan and put to board for an email vote prior to next meeting.

Discussion of potential options for md-week refund plan.

**Motion** Pending Exec Committee review the board recommends that all U12s who paid for Mid-Week add-on receive $375 credit for next year or $225 refund. However, we strongly encourage families to donate $375 to FFE:

Proposed – Paul Stamnes, Seconded – Brian Dennehy

All in favor with exception of KC Holm

### *Community & Feedback – KC*

**Status:** No Update

**What’s next?** Hillary will present communication plan at next meeting

# New Business

John Ellis brought a disciplinary issue, which occurred at the Golden Rose race, to the board’s attention.

* Ty Ellis was visibly hung over at the race - It was obvious to many people there that Ty had been drinking the previous evening

In light of what appears to be a violation of CMAC’s Code of Conduct, the matter was referred to the Executive Committee with a recommendation it be handled swiftly.

# Adjournment: 9:00 pm

**Motion** to adjourn the meeting:

Proposed Brian Dennehy, Seconded KC Holm, Approved Unanimously

# Next Meeting: Monday July 20th, 6pm

Yankee Grill, 1 S. Grady Way, Renton, WA 98055

Prepared by: Tom Honeybone, Secretary to the Board of Directors