# Minutes of CMAC Board Meeting 6:00pm 08/24/15

# Held at Yankee Grill, Renton

# Approval of minutes

**Motion** to Approve Minutes of July 20th Meeting: Approved Unanimously

# Reporting / Action Items

## Program Director’s Report – Alan Lauba (written report circulated to board)

* Saas Fe trip successful, budget similar to last year
* Race schedule and training calendars posted soon
* U14:  3 qualifiers for West Region champs at Jackson Hole in March (5-6 spots from W. Wash)
* Ability class racing for PNSA races (Evergreen Cup)

## Program Administrator’s Report – Dale Koetke (written report circulated to board)

* Registration opens in a week
* Parent reps covered
* Refunds and new program options published
* Exploring new website ways to make volunteering easy and traceable - Nov implementation
* Credit card charging - lower fees thru Seattle Bank, but we still have merchant fees amounting to $10k (1.6%).  Checks are too manual and we need to simplify bookkeeping - recommendation to roll credit card costs it into tuition.
* Updated Code of Conduct is in review
* Need a call for race officials

## Workgroup report outs

At May’s Board Retreat, Fred articulated requirement for each working group to identify one metric that would define success for that workgroup. The goal is that we track each metric over the course of the season with a report on progress at the CMAC Banquet in May.

### *Operations*

* $10k for video analysis equipment and private WAN on Gold Hills - mountain will pass thru contractor labor costs.  Workday needed.
* Snowmaking deferred a year, same plan/approach as this year
* Countdown clocks for start to improve race timeliness
* Add'l theft of Spencer's trailer - need locking cabinet in coaches cabin

### *Talent & Development*

**Status**: No Update

**What's next?** Kelly McCann volunteered to lead

### *Financing & Fundraising* – Paul Stamnes

* Transition from BofA to Seattle Bank
* Online check approval process now

### *Advancement* – Laura Derwin

* Needs:  sponsor history (Brian), club employers, sponsor leads
* Statement - why CMAC?
* Parent recruitment for sponsors
* New fundraising ideas:  need volunteers and a plan to approach

### *Community & Feedback – KC Holm*

* Parent reps for Prep programs to come - FT programs covered
* Save the date email sent for Sept 13th for picnic / parents kickoff
* Optimize the social events at the Snorting Elk

# New Business

* WE need to address people's fear of no snow and secure parents’ commitment - Fred's letter will address success factors from last year, program investments
* Exec committee planned for staff reviews & compensation

# Adjournment:

**Motion** to adjourn the meeting:

Approved Unanimously

# Next Meeting: Monday September 20th, 6pm

Yankee Grill, 1 S. Grady Way, Renton, WA 98055

Prepared by: Dave Derwin and Hilary Ohara