# Minutes of CMAC Board Meeting

# December 12, 2016 at 6:00 pm

# Held at Yankee Grill, Renton, WA

## Board Members Present/Not Present:

1. Angela Niemann – not present
2. Brian Dennehy – not present
3. Brian Janssen
4. Dave Derwin
5. Hilary Ohara – not present
6. KC Holm
7. Peter O’Kane
8. Tom Honeybone
9. Paul Stamnes
10. Andrew Stines
11. David Thomson – not present
12. Kelly McCann
13. Mary Egan – not present
14. Rob Wright
15. Tracy Ballweber

**Invited Guests:**

Alan Lauba – Program Director

Dale Koetke – Program Administrator

Laura Derwin – Director of Advancement (Sponsorship/Fundraising)

# Approval of minutes

The Board unanimously approved the minutes from the last meeting.

# Reporting / Action Items

## Financial Update

* (Reviewed the Financial Reports circulated to the members via email prior to the meeting)
	+ Saturday Mighty Might Prep (MM Prep) is up
	+ Summer camps were down a little, but better than projected
	+ Overall, CMAC is on track with regard to the budget as compared to last year

## Program Administrator

* (Reviewed Program Administrator’s Report circulated to the members via email prior to the meeting)
* Registration exceeded forecasted numbers by 26 (45 registrants higher than last year)
* The Program Administrator covered the following topics:
	+ Socials have seen good attendance and positive feedback
	+ Tuning clinics were very successful with standing room only
	+ (Action Item): Mr. Stamnes to confirm whether PNSA dues have already been paid
	+ Ms. Ballweber and Ms. Derwin are coordinating efforts regarding trophies and T-shirts for this year’s races
	+ CMAC still needs to identify a Spring Banquet liaison volunteer
	+ Race crew training was not well attended last year – considering new options for this coming season
	+ Need for additional volunteers to cover Chief of Course, Timing, etc., for the upcoming races (including the need for a crossing guard); (Action Item): discuss further with Mr. Honeybone

## Program Directors Report

* (Reviewed Directors Report circulated to the members via email prior to the meeting)
* The coaches are short three women’s jackets
* There may be a need for more racing gates – TBD
* Budget looks good; similar to last year
* Grooming has been good this year so far
* Provided an update on use of Sprongo account for review of training videos
* Discussed new timing equipment and costs
	+ Board agreed to make an investment (~ $7500) into new timers for U14s and above (U12s and under would not have the opportunities to realize the benefits of the new timers)

## Advancement Report

* (Reviewed Development Update Report circulated to the members via email prior to the meeting)
* Mr. Janssen commented on the success of the recent auction and the need to bring new families and friends of CMAC to future auctions
* Ms. Derwin raised the question of whether auctions should be every year or every other year; the Board agreed to discuss further
* Ms. Derwin also discussed sponsor support and CMAC’s support of them; she asked the Board to consider new and/or better ways we can support our sponsors

## Workgroup Objectives and Assignments – Updates

Race Committee – review of Race Committee Report

Coaching Excellence – review of Coaching Excellence Report

Office of Fun – representative not present; will report at next Board meeting (note: the Board mentioned that Ms. Ohara had proposed a dual panel slalom event this season; the Board agreed to discuss this possibility further)

CMAC and Crystal Mountain Inc. (CMI)

* Mr. Janssen discussed CMI’s continued support of CMAC
* (Action Item): Mr. Janssen agreed to continue conversations with CMI regarding space for our race crew (e.g., Mr. Kull), which was lost with the return of the trailer pad back to CMI.

Other Business

* Mr. Janssen discussed need for further recruiting

# Adjournment: ~ 8:41 p.m.

* Motion to adjourn the meeting: Proposed Mr. Derwin, Seconded by Ms. Ballweber, approved Unanimously

# Next Meeting: February 27, 2017 @ 6:00 pm

Yankee Grill, 1 S. Grady Way, Renton, WA 98055

Prepared by: Andrew Stines, Secretary to the Board of Directors