**Minutes of CMAC Board Meeting**

**January 22, 2018 – 6:00-8:00 p.m.**

**Held at Yankee Grill, Renton, Washington**

## Board Members Present/Not Present:

1. Rob Wright – not present
2. Tom Honeybone
3. Tracy Ballweber
4. Tom Loeser – not present
5. Eric Van Valkenburg
6. Kelly McCann
7. Barney Cohen – not present
8. Dave Derwin
9. Brian Janssen
10. Maureen Valasses
11. Andy Stines
12. Andy Caine – not present
13. KC Holm
14. Peter O’Kane – not present
15. Clark Lindsay

**Invited Guests:**

Dale Koetke – Program Administrator – not present

Alan Lauba – Program Director – not present

Laura Derwin – Director of Advancement (Sponsorship/Fundraising)

Scott McCartney – FIS Head Coach

# Approval of minutes

Mr. Janssen motioned to approve the minutes from the last Board meeting. Motion seconded by Mr. Lindsay. Unanimously approved by remaining Board members.

# Reporting / Action Items

## Financial Update

* Mr. Wright was unable to attend the Board meeting; budget discussions postponed until the next Board meeting.

## Advancement Report

* Ms. Derwin discussed different ideas for the next fundraising event.
* Ms. Derwin also discussed whether we should have the next auction at the same venue as last time or somewhere new. Ideas were discussed around possibly extending happy hour, having live music or maybe even doing a paddle-raise.
* Mr. Janssen discussed whether having an auction every year was too frequent; suggested maybe every other year with smaller fundraising events in between.
* Ms. Derwin mentioned that we have a new sponsor for panels and we are still have a need to obtain additional sponsors.

## Program Administrators Report

* Mr. Koetke was not present for the Board Meeting; will provide updates at the next Board Meeting scheduled in March.
* Mr. McCann mentioned that Spyder order catalogues were being sent February 21, but did not have the new order deadline date.
* The Board members discussed possibly buying CMAC coats in advance so that new families/racers would have these jackets the first year they join. Mr. McCann and Mr. Stines agreed to look at this closer.

## Director’s Report

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* Mr. McCartney discussed the Director’s report on behalf of Mr. Lauba who was not in attendance at the Board Meeting.

## Coaching Excellence

* The Board discussed responses from the surveys that were sent out. Responses were in line and mostly consistent with what has been noted in past surveys. We have received twice as many responses over last year, which is good.
* Mr. McCann mentioned that we are on track with our technical progression as the season is in full swing and that the coaching staff and racers have been receiving continual updates from Mr. Lauba via video emails.

## Race Ops

* Our Last race went well, but there’s always pressure for race space when it’s a holiday weekend.
* Masters race this weekend – we have a staffing plan for officials but still need more people signing up. Will renew efforts to draw more volunteers.
* Mr. Janssen brought up the question of whether the Masters race is something we can continue to support each year. The Board agreed to discuss further at the next Board retreat.
* Discussions occurred regarding some confusion around the Cherry Tree race and whether the registration fees were included in tuition or separate.
* Mr. McCann also proposed the idea of having separate races for advanced prep.

## Other Items

Facilities/Snowmaking

* Mr. Janssen provided an update regarding his conversations with Crystal Mountain, Inc. (CMI). CMI may try to run snowmaking on Downhill, lower Deerfly and a few other places, but not Gold Hill for now. Grooming has also been difficult this season, but CMI is working to improve as a couple of the snow cats come back on line. Mr. McCartney stated that snowmaking on lower bull would be very helpful and would allow the coaches to split up racers with Quiksilver.
* CMI is still looking into snowmaking for Gold Hill, but there is no estimate on timing.
* CMI is pleased with the look of the new CMAC shacks.
* Mr. Janssen also stated that we are still waiting for CMI to let the organization know what the new concessions agreement will entail

Character Development/Code of Conduct

* Mr. Janssen provided an update to the Board regarding the grievances brought by two families against one another. Under the authority of the Board, a Disciplinary Committee comprised of Mr. Janssen and four other Board members was created to address and investigate the allegations. Following their investigation, the Disciplinary Committee will come back to the Board with its findings and recommendations.
* In the interim, the Disciplinary Committee prepared an updated Code of Conduct form for the U16 and older racers and their parents to sign. This was delivered live by several of the Disciplinary Committee members to the racers and their coaches who held a meeting in the shacks before training. Responses received were positive from both racers and parents.

## Adjournment: ~ 8:00 p.m.

* + Motion to adjourn the meeting proposed by Mr. Janssen; seconded by Mr. Stines; approved unanimously.